

SPIRIT CHRISTIAN ACADEMY ATTENDANCE RECORD 2011-2012

Student Name _____ Age: _____ Grade: _____

Start Date: _____ End Date: _____

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	Total this month	Total To Date				
September																																					
October																																					
November																																					
December																																					
January																																					
February																																					
March																																					
April																																					
May																																					
June																																					
July																																					
August																																					

P	Present	W	Weekend
A	Absent	V	Vacation
H	Holiday	FT	Field Trip

Instructions:

Attendance is due the first of each month and a late fee is assessed after the 5th. Please fill out each month, take a copy, and submit the copy (keep the original). At the end of each month you will add the new month to the original and submit the copy, etc.