



SPIRIT CHRISTIAN
ACADEMY

2011-2012

Pre-Interview Packet

Please return this completed packet via mail to:

1372 Irvine Blvd. Tustin, CA 92780

You may also e-mail it to info@spiritacademy.org

SPIRIT CHRISTIAN ACADEMY
2011-2012
Pre-Enrollment Application
(Please print clearly using black ink.)

Date: _____

Family Name: _____
(Last) (Father) (Mother)

Home Address: _____
Street City Zip

Phone: () _____ Father's Cell: _____

Email: _____ Mother's Cell: _____

<u>Student Name</u>	<u>M/F</u>	<u>Grade in Fall of 2010</u>	<u>Date of Birth</u>

Please answer all questions to the best of your ability. **Attach additional sheets as necessary.**

To help expedite the enrollment process, it would be helpful if current report cards and/or SAT10 testing were brought to interview.

1. How did you hear about Spirit Christian Academy?
2. Is this the first year you will be home schooling? If not, how long have you home schooled and what are your long-term plans for home schooling your family?
3. Where has your child been going to school for the past year(s)? How was your experience at that school / program? Why are you considering a change? Are there any behavioral, medical or other issues that should be brought to our attention? (*)
4. Why did you decide to home school your child(ren)?
5. What do you feel are the benefits of the home schooling environment?
6. Who will be the primary parent doing the teaching on Tuesdays/Fridays and/or Wednesdays/Thursdays?
7. Does the teaching parent work outside the home? If so, in what capacity and on what days?
8. Have you ever taught or volunteered to help any children? (Sunday School, pre-school, etc.)

9. Please list any books you have read or seminars you have attended related to education.

10. How do you feel your child did academically last year? (*)

11. What do you feel are your child's academic, personality and spiritual strengths? (*)

12. What do you feel are your child's academic, personality and spiritual weaknesses? (*)

13. How will your home lifestyle change with home schooling at Spirit Christian Academy?

14. What are you most looking forward to at Spirit Christian Academy?

15. What church is your family currently attending? How long have you been attending there?

16. Describe your relationship with Jesus Christ.

17. Please list name of current school(s) with phone and fax number for each student below.

Please fill out for each child where there is an (*)

Please list at least 3 personal references of non-family members that have known you for at least 5 years. At least one reference must be from someone in leadership at your church.

<u>Name</u>	<u>Phone Number</u>	<u>Relationship</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Thank you for your honesty in completing this application. We look forward to speaking with you.

Rev 01/11

Please check here acknowledging that you have read through the rest of the information in this packet. _____

PROGRAM SCHEDULE

Spirit Christian Academy is unique because it is designed to incorporate both the classroom and homeschool setting. Students attend classes according to the following schedule:

Elementary Students:

Wednesday and Thursday - Student attends classes at Spirit Christian Academy campus and are taught by a qualified core teacher. Monday, Tuesday and Friday – students are taught at home by parent(s). Teacher coordinates lesson plans with parent on a weekly basis.

Secondary Students:

Tuesday and Friday - Students attend classes at Spirit Christian Academy campus and is taught by a qualified core teacher. Monday, Wednesday and Thursday - Students are taught at home by parent(s). Teacher coordinates lesson plans with parent on a weekly basis.

Selected secondary math courses have additional class sessions on Wednesdays or Thursdays.

Sample Schedules

Elementary

	<u>K – 3rd Grade</u>	<u>4th - 6th Grade</u>
Arrival	8:30 AM	8:30AM
Flag Salute/Prayer	8:35-8:45 AM	8:35-8:45 AM
Academics	8:45 -10:00 AM	8:45 – 10:50 AM
Break	10:00 – 10:15 AM	10:50 – 11:05 AM
Academics	10:15 – 11:20 AM	11:05 AM – 12:10 PM
Lunch	11:20 AM – 12:00 PM	12:10 – 12:45 PM
Academics	12:00 – 1:30 PM	12:45 – 1:50 PM
Break	1:30 – 1:45 PM	1:50 – 2:00 PM
Academics	1:45 – 3:00 PM	2:00 – 3:00 PM

Secondary

Period 1:	8:30 – 9:30 AM
Period 2:	9:35 – 10:30 AM
Period 3:	10:35 – 11:30 AM
Lunch	11:30 AM – 12:30 PM
Friday Chapels	11:50 AM – 12:30 PM
Period 4:	12:35 – 1:30 PM
Period 5:	1:35 – 2:30 PM
Period 6:	2:35 – 3:30 PM

ADMISSIONS PROCEDURES

Families interested in enrolling their student(s) in Spirit Christian Academy must:

1. Complete the pre-enrollment application that includes answering questions and providing personal references.
2. Participate in a family interview. Admission is based on a one-time interview that is conducted by the board. The purpose of this interview is to make certain that all of your questions about Spirit Christian Academy have been answered and to make certain that we are the appropriate program for your family.
3. Submit a completed registration packet to Spirit Christian Academy with \$100.00 per student due now and the remaining balance of \$150 per student due June 1, 2010. If registering a student later than June 1, 2010, entire registration is due. This fee includes the cost SAT 10 testing.
4. Be in agreement with and willing to sign the policy on the Statement of Faith, the Parent Responsibilities and Student Code of Conduct.

Upon completion of the above, the board will meet to review the applications. Each family will receive notification indicating the board's decision.

After the interview process has been completed and the notice of acceptance has been given and accepted, the application fee is non-refundable.

Any family applying to Spirit Christian Academy, who may have previously attended, but are not currently enrolled, will be required to meet the same admissions criteria as new families.

The board reserves the right to dismiss or refuse to enroll/re-enroll a student. In the unfortunate event of dismissal, the tuition charges of the dismissed student will be prorated to the last regular class day of the month in which the student was dismissed.

If a family must withdraw a student prior to the end of the academic year a 30-day written notice is required. Tuition will not be refunded and withdrawal policies will be enforced. Please see the family handbook for additional information about withdrawing from Spirit Christian Academy.

Each student must have a complete and current cumulative report on file at Spirit Christian Academy. This file includes, but is not limited to: Student birth certificate, transfer of previous school records, health examination by a licensed physician, immunization records, pertinent student and family information and a completed emergency authorization form.

Spirit Christian Academy admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at this school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

SPIRIT CHRISTIAN ACADEMY

Mission Statement and Statement of Faith

Each of the undersigned individually believes the following as evidenced by the signatures on the following page:

Mission Statement:

Spirit Christian Academy is a private, University Model School whose mission is to provide its students with a comprehensive, college preparatory education from a Christian perspective. We are dedicated to teaming with parents to educate our children to God's standard of spiritual maturity and academic excellence with the focus on preparing them for a life of service to God and to humanity.

Statement of Faith:

The Bible

We believe that the Bible, which is comprised of all 66 books from Genesis to Revelation, is God's full and complete written revelation to man, given to us by the Holy Spirit. (**John 16:12-15; 1 Cor 2:7-14; 2 Pet 1:20-21**)

We believe that the Bible is inspired in every word, is inerrant, infallible, and is God-breathed. While there may be different applications of any particular passage of scripture, there is only one true interpretation. It is the responsibility of the believer to properly study and apply teachings from scripture under the guidance of the Holy Spirit. (**Mat 5:18; John 7:17; 1 Cor 2:7-15; 1 Thes 2:13; 2 Tim 3:16; 2 Pet 1:20-21; 1 John 2:20**)

God

We believe that there is only one true and living God who is perfect, infinite, all-knowing, and exists in three distinct Persons—Father, Son, and Holy Spirit. (**Deut 6:4; Is 45:5-7; Mat 28:19; John 4:24; 1 Cor 8:4; 2 Cor 13:14**)

God the Father

We believe that God the Father, the first Person of the Trinity, created and orders all things according to His will and purpose for mankind. He is the creator of all things, and is sovereign over His creation. (**Gen 1:1-31; Ps 103:19; Ps 145:8-9; Rom 11:36; 1 Cor 8:6; Eph 3:9**)

God the Son

We believe that Jesus Christ, the second Person of the Trinity, is coequal and coeternal with the Father. He was born of a virgin, was God incarnate, and the purpose of the incarnation was to reveal God, redeem men, and rule over God's kingdom. (**Ps 2:7-9; Is 7:14; Is 9:6; Mic 5:2; Mat 1:23, 25; Luke 1:26-35; John 1:1,14,29; John 5:23; John 14:9-10; Phil 2:9-11; Col 2:9; Heb 7:25-26; 1 Pet 1:18-19**)

We believe that our Lord Jesus Christ accomplished our redemption through the shedding of His blood and sacrificial death on the cross and that His death was voluntary, vicarious, substitutionary, propitiatory, and redemptive (**John 10:15; Rom 3:24-25; 5:8; 1 Pet 2:24**)

We believe that on the basis of the atoning death and physical resurrection of our Lord Jesus Christ, the believing sinner is freed from the punishment, the penalty, the power, and one day the very presence of sin; and that he is declared righteous, given eternal life, and adopted into the family of God (**John 1: 12-13; Rom 3:25; 5:8-9; 2 Cor 5:14-15; 1 Pet 2:24; 3:18**)

God the Holy Spirit

We believe that the Holy Spirit is a divine Person, and is coequal with the Father and the Son. It is the work of the Holy Spirit to execute the divine will with relation to all mankind. His divine activity includes convicting the world of sin, of righteousness, and of judgment; glorifying the Lord Jesus Christ and transforming believers into the image of Christ (**Mat 28:19; John 16:7-9; Acts 1:5; 2:4; 5:3-4; 28:25-26; Rom 8:29; 1 Cor 2:10-13; 12:4-6; 2 Cor 3:18; 13:14; Eph 2:22; Heb 10:15-17**)

Mankind

We believe that man was created in the image of God, and that the purpose of man was and is to glorify God, fellowship with God, and seek His will for their lives. (**Gen 2:7,15-25; Is 43:7; Col 1:16; James 3:9; Rev 4:11**)

We believe that through Adam's sin of disobedience, man became alienated from God, incurred the penalty of spiritual and physical death, became subject to the wrath of God, and became inherently corrupt and utterly incapable of choosing or doing that which is acceptable to God apart from divine grace. (**Gen 2:16-17; 3:1-19; John 3:36; Rom 3:23; 6:23; 1 Cor 2:14; Eph 2:1-3; 1 Tim 2:13-14; 1 John 1:8**)

Salvation

We believe that salvation is wholly of God by grace on the basis of the redemption of Jesus Christ, the merit of His shed blood, and not on the basis of human merit or works (**John 1:12; Eph 1:7; 2:8-10; 1 Peter 1:18-19**)

The Christian Life

We believe that, out of deep gratitude for the undeserved grace of God granted to us, and because our glorious God is so worthy of our total consecration, all the saved should live in such a manner as to demonstrate our adoring love to God and so as not to bring reproach upon our Lord and Savior. We also teach that separation from all religious apostasy and worldly and sinful practices is commanded of us by God (**Rom 12:1-2, 1 Cor 5:9-13; 2 Cor 6:14-7:1; 1 John 2:15-17; 2 John 9-11**)

We believe that believers should be separated unto our Lord Jesus Christ and affirm that the Christian life is a life of obedient righteousness that reflects the teaching of the Beatitudes and a continual pursuit of holiness. (**Matthew 5:2-12; Rom 12:1-2; 2 Cor 7:1; 2 Thes 1:11-12; Heb 12:1,2,14; Titus 2:11-14; 1 John 3:1-10**)

The Church

We believe that all who place their faith in Jesus Christ are immediately placed by the Holy Spirit into one united spiritual Body, the church, the bride of Christ, of which Christ is the Head (**1 Cor 12:12-13; 2 Cor 11:2; Eph 1:22; 4:15; 5:23-32; Col 1:18; Rev 19:7-8**)

We believe that the purpose of the church is to glorify God by building itself up in the faith, by instruction of the Word, by fellowship, by keeping the ordinances and by advancing and communicating the gospel to the entire world. (**Mat 28:19; Luke 22:19; Acts 1:8; 2:38-42,47; Eph 3:21; 4:13-16; 2 Tim 2:2, 15; 3:16-17; 1 John 1:3**)

Spirit Christian Academy admits students of any race, color, national or ethnic origin to all rights, privileges, programs and activities generally accorded or made available to students at this school. It does not discriminate on the basis of race, color, national or ethnic origin in administration of educational policies, admissions policies, scholarship and loan programs, and athletic and other school-administered programs.

PARENT RESPONSIBILITIES

1. As parents, you are the primary source of learning for the student, teaming with Spirit teachers.
2. Parents are responsible for enforcing the Student Code of Conduct.
3. Parents are responsible for purchasing curriculum and supplies as outlined in the curriculum guides for each grade level. All curriculum **must** be purchased and received before September 1st, 2011.
4. Parents will be requested from time to time to help out with transportation for field trips, act as chaperones or assist with special events.
5.
 - a. Secondary Parents, with no enrolled Elementary children, are required to serve approximately 10 times each school year to help clean the upstairs, downstairs and outside of the educational wing. We encourage families to help with the cleaning. This requirement is broken down by semester of a mandatory 5 cleanings per semester. You may elect to pay \$20.00 for each required duty ($20 \times 10 = \$200$) instead of serving so that we may “hire” someone to fulfill your responsibility.
 - b. Elementary Parents, with or without enrolled Secondary children, are required to serve approximately 10 times each school year helping to watch the gate leading to the parking lot before and after school; and help to clean the upstairs, downstairs and outside of the educational wing. We encourage families to help with the cleaning. This requirement is broken down by semester of a mandatory 5 cleanings per semester. You may elect to pay \$20.00 for each required duty ($20 \times 10 = \$200$) instead of serving so that we may “hire” someone to fulfill your responsibility.
*Maximum of two gate duties per semester, maximum of one elementary lunch duty per semester.
6. Parents are requested to advise core teacher(s) of any change in the home or student's Environment that would affect the student's academic performance (i.e. vacation, prolonged illness, etc.)
7. Parent questions or concerns regarding student performance or work should first be directed to the core teacher. If the parent is not satisfied with the outcome, they may request a meeting with the School Administrator. If satisfaction is still not obtained, the parent may request a special meeting with the School Board. Any decision of the School Board will be final.
8. At least one parent must attend the *mandatory* Parent Meetings held in September, January and May. There will be a \$25.00 fine for “no shows”.
9. Tuition must be paid on time, which is by the 1st of each month. A late fee of \$25 will be assessed if tuition is received after the 5th of the month. If tuition falls behind more than one month, your students will not be able to attend classes until tuition is brought up-to- date. For example, September's tuition is due September 1st. If by October 1st, September's tuition has yet to be paid then your student(s) will not be able to attend classes in October. If you are having financial difficulty, please contact the Administrator or a board member.
10. Attendance forms are due the 1st of each month. A \$25 late fee per family will be assessed if they are received after the 5th of each month. Please place your attendance sheets in the attendance file.
11. Students must arrive on time for class. It is the parent's responsibility to properly notify appropriate Spirit staff if the student will be late for class. If your student has your permission to be dismissed early from class(es) on a Spirit school day, properly notify Spirit staff and sign your student out in the office prior to leaving campus. If your student drives to school, send an early dismissal notice with them to bring to the office. Please call the office in the morning if your student will be absent on a Spirit school day.

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SPIRIT CHRISTIAN ACADEMY
Student Code of Conduct 2011-2012

It is by deeds that young people distinguish themselves, if their conduct is pure and right. Proverbs 20:11

STUDENT CODE OF CONDUCT

The purpose of Spirit Christian Academy's Code of Conduct is to promote a Christ-like attitude in its learning environment and to encourage the development of positive Christian relationships among its students. While on-campus concerns are primary, Spirit Christian Academy reserves the right to address any off campus conduct deemed to be significantly affecting on-campus relationships and/or learning environment.

- Love, honor, and obey the Lord Jesus Christ.
- Treat each other with respect, kindness, purity and compassion just as God commands us in Matthew 7:12, *"So in everything do to others what you would have them do to you,"* and in **2 Timothy 2:22**, *"Flee the evil desires of youth, and pursue righteousness, faith, love, and peace, along with those who call on the Lord out of a pure heart."*
- Show respect to adults at all times. A title (Mr., Mrs., Coach, etc.) should, therefore, be used when addressing an adult. In addition, a godly attitude towards fellow students, parents and Spirit staff is required at all times.
- Spirit Academy operates on an honor system with its students. Each student is responsible for their own submitted work. Any unauthorized copying of other students' work, engagement of plagiarism or cheating of any kind will not be tolerated.
- Students are expected to be truthful, honest, and upright in their words and actions as a matter of personal conscience and beliefs. Lying, dishonesty, impure speech, gossip, profanity, or behavior in matters pertaining to any facet of school life – academics, activities, and personal relationships – can result in consequences that lead toward expulsion.
- Public displays of affection between sexes such as handholding, kissing, hugging, etc are not permitted.
- Spirit Academy expects its students to practice sexual integrity and sexual purity by abstaining from any sexual acts outside of marriage as directed by the Word of God. Students engaged in immoral activity while attending Spirit Academy may result in expulsion.
- Harassment of another student, or employee of Spirit Christian Academy, whether it be verbal, sexual or physical, may result in expulsion. **This includes postings and comments made on the internet (e.g. MySpace, Facebook, etc.).**
- Gossip and bullying will NOT be tolerated at Spirit Christian Academy. Spirit Christian Academy is a Christian school where students are expected to obey the commandment from Jesus in **John 13:34**, where Jesus commanded that we *"...love one another."* Students engaged in gossiping and/or bullying other students may result in immediate expulsion.
- Maintain appropriate grooming and clothing standards according to the Spirit Dress Code.
- The school facility and grounds should be kept clean, orderly, and in a manner that shows an attitude of gratefulness.
- Complete all assigned course work at home and *return it on time*, as requested by teacher.
- Arrive *promptly*, with a good attitude and be ready to fully participate in Spirit classes.
- Unless authorized by the Spirit administration, electronic equipment may not be brought to school; including, but not limited to, audio devices such as CD players, ipods, or video games. Cell phones are permitted, however they **must be turned off during class**.
- Seniors who have written permission on file from their parents may leave campus for lunch on Tuesdays and non-chapel Fridays once they have checked out in the office. Students may only drive themselves. All other students must stay on campus during lunch. Students will not be allowed to sit in their cars during a free period for safety purposes.
- Pets/animals on-campus are not allowed unless given permission by the administration.
- Tobacco products, recreational drugs, alcohol, or weapons are not allowed on campus or any school sponsored event.
- Factual information identifying a Spirit Academy student, on or off campus, of providing, taking, using, or selling illegal drugs, or the abuse of legal drugs, including drinking alcohol, will result in the expulsion of the student.
- Students are to be in class or designated area while on campus.
- Loitering on school premises is not allowed.

STUDENT DRESS CODE 2011-2012

Spirit Christian Academy affirms that the appearance of students, faculty and staff, and parents should be consistent with vital Christ-like morals. Certainly, for a dress policy to be effective, common sense and personal discretion by the Spirit Christian Academy community are essential. The Student Dress Code is applicable at all Spirit Christian Academy-affiliated activities, classes, and around campus unless otherwise approved.

MANDATORY DRESS

- Buttoned Polo shirts or collared shirts with short or long sleeves (tee-shirts with brand name logos, like Hollister Co., or Christian themes, like Not Of This World, can be worn under or over collared shirts)
- Pants, jeans, shorts, and skirts (Shorts and skirts **must be** to at least the knee) Pants must be worn correctly, with **NO** sagging.
- Shoes or sandals
- Natural and tasteful hair color and styles
- Ear piercings for girls only (other piercings and tattoos must be completely covered at all times)
- Spirit Christian Academy T-Shirts can be worn in lieu of a collared shirt

VIOLATIONS

- Clothing with holes or tears, that represent worn or old
- Excessively baggy or tight clothing
- Shorts, skirts, and slits that are higher than knee length
- Exposed under garments and midriff/chest
- Any “skunk” or extreme hair styles
- Slippers, pajamas, bathing suits, athletic wear, bare feet, and hats/beanies

DISCIPLINARY ACTION

- First offense, parent(s) is notified and fine is assessed
- Second offense, parent(s) are required to meet with administrator
- Third offense, students may face expulsion and will forfeit any and all school fees paid.
- \$10 fine for each out-of-dress-code violation
- \$20 fine for each modesty violation
- All fines are to be paid the next school day, or you will be asked to leave campus.

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